



Standard 11 Mining Induction



The Standard 11 is a workplace health and safety package for the Resources and Infrastructure Industry (RII). This is the essential safety training induction/qualification you must attain before you are allowed to work on a mine or quarrying site in Queensland.

If you're a dump truck operator, production worker, electrician, plumber, fitter, engineer, architect, cleaner, kitchen hand, chef, office and admin staff member, driver, labourer,

manager etc and part of your job means you need to be on a mine site – you'll need a Standard 11.

The Standard 11 covers essential safety and procedures training designed to keep you and other workers safe from injury and harm when working on site.

There are 6 Nationally Recognised units of study (competency) in the Standard 11, as recognised in the Training in Coal Mines (*Qld Coal Mining Safety and Health Act 1999*).

Summary

Mine sites are a hive of activity with many people doing different jobs, often under time-constraints which means they are under pressure too. It's during these times that slight lapses of concentration or fatigue can kick in, heightening the risk of accidents occurring.

Because this risk is so high, site-specific and national WHS policies and procedures really hammer home the need to be totally vigilant and work in a safe manner at all times.

Accidents on site can also be prevented by communicating well with those people around you, that's why it's essential to understand how to identify, access and use work site communication systems and equipment confidently.

Being able to communicate well with your fellow workmates on site, understanding work-related terminology also makes for a more productive and stress-free life in the mines. Your shift will generally be 12 hours or so, so you want to create the best environment possible for yourself and the workmates who share the same space as you.

Be aware, look after your personal safety as well as that of your fellow workers. If you see someone doing something stupid that could harm themselves or others - do something about it. It's for this reason, the Standard 11 focuses on you taking personal responsibility to identify hazards and risks; then taking the initiative and put in place the controls and actions to stop the hazard contributing to an accident.

This includes reporting hazards to your Supervisor/ SSE and filling out the relevant forms which are retained as official records.

Finally, should personal injury occur to yourself or a workmate, you will have the skills to apply basic first aid and complete the relevant incident reports.

Mining is a serious business - don't become a statistic. If you need to be on a mine site as part of your job, or you're thinking about applying for a job in the mines, think seriously about how the Standard 11 safety knowledge can prevent you and your workmates from injury - or worse.



There are 6 areas of study in the Standard 11

Each one focuses on a different area of safety and on-site procedures, yet together, they form a bullet-proof guide to working safely on site.

- Conduct Local Risk Control
- Comply with Site Work Processes / Procedures
- Work Safely and Follow WHS Policies and Procedures
- Communicate in the Workplace
- Respond to Local Emergencies and incidents
- Apply Initial Response First Aid



RIIRIS201D - Conduct Local Risk Control

Hazard ID, control and risk assessment and in a mining environment.

<https://training.gov.au/Training/Details/RIIRIS201D>

Plan and prepare for risk control

- Access, interpret and apply risk management documentation and ensure the work activity is compliant
- Inspect work area conditions to identify potential hazards
- Apply risk management procedures to deal with recognised hazards
- Recognise the type and scope of unresolved hazards and their likely impact

Assess and identify unacceptable risk

- Assess and determine consequence of an event
- Consider and determine likelihood of the event
- Identify criteria for the acceptability/unacceptability of the risk

- Assess risk against criteria to identify if it warrants unacceptable risk status and action
- Effectively communicate and clarify the decision to others

Identify, assess and implement risk treatments

- Identify and consider all possible risk treatment options
- Identify options by preliminary analysis and consideration of options
- Analyse options, including resource requirements
- Select most appropriate and effective course of action
- Plan and prepare the course of action in detail and acquire/obtain required resources and approval
- Implement the approved risk treatment
- Review risk management processes
- Effectively communicate accurate information to others on the course of action and implementation
- Complete written records and reports for hazards and actions from personal risk assessment



RIIGOV201D - Comply with Site Work Processes / Procedures

Access and apply site safety procedures, apply personal safety measures, maintain personal well-being, and complete relevant reports and forms.

<https://training.gov.au/Training/Details/RIIGOV201D>

Plan and prepare for work outcomes

- Access, interpret and apply procedures/standards to ensure the work activity is compliant
- Identify and confirm roles and responsibilities for own work
- Prepare work plans that will ensure compliance with procedures and safe work outcomes

Apply work procedures to individual work activities

- Carry out allocated work to procedures/standards
- Adjust and confirm own roles and responsibilities to meet changing circumstances
- Monitor work processes, report incidents and apply local risk control processes to minimise injury, loss, equipment damage and environmental harm

- Identify and report noncompliance in the application of procedures and recommend improvements to relevant personnel
- Complete written documentation in accordance with requirements/standards



RIIWH5201D - Work Safely and Follow WHS Policies and Procedures (Requires sign off)

Working safely and follow WHS policies and procedures, accessing and apply site safety procedures; applying personal safety measures and operational safety measures; maintaining personal well being for job; and identifying and reporting incidents.

<https://training.gov.au/Training/Details/RIIWH5201D>

Access and apply site safety procedures

- Access, interpret and apply work health and safety procedures and ensure the work activity is compliant
- Carry out isolation of energy sources and immobilisation of potential energy sources
- Locate destinations by interpreting and applying site plans, transport rules and signage

- Identify, act on, and report breaches in site safety

Apply personal safety measures

- Select and wear personal protective equipment
- Establish and maintain a clean and tidy safe working area
- Obtain permits and clearances before specialised work is carried out
- Apply safe manual handling procedures
- Identify and apply site procedures for conducting high-risk activities

Apply operational safety measures

- Recognise and respond to alarms
- Identify and clarify responsibility in responding to emergency situations
- Apply basic fire fighting techniques
- Identify emergency escape route(s) and procedures

Maintain personal wellbeing

- Identify risks to personal wellbeing and recognise preventative strategies
- Identify, act on, and report situations which may endanger others
- Access and explain verbally or in writing the requirements for fitness for duty
- Comply with all work health and safety policies including smoking, alcohol and drug use

Identify and report incidents

- Recognise and communicate incident and injury statistics
- Report and prepare written records of incidents and injuries
- Contribute to and participate in incident investigations



RIIERR302D - Respond to Local Emergencies and Incidents

Prepare and respond to emergencies in a mine environment.

<https://training.gov.au/Training/Details/RIIERR302D>

Plan and prepare to respond to local emergencies and incidents

- Access, interpret and apply local emergencies and incidents documentation and ensure the work activity is compliant
- Obtain, read, interpret, clarify and confirm work requirements
- Identify and address potential risks, hazards and environmental issues and implement control measures
- Select and wear personal protective equipment appropriate for work activities
- Identify, establish and maintain communication systems with other personnel during the emergency

- Communicate and coordinate activities with others prior to, during and on completion of the work activity
- Locate, obtain and test emergency equipment
- Identify, clarify and confirm nature, scope and location of the emergency or incident
- Assess emergency or incident and determine appropriate course of action
- Notify appropriate personnel of emergency or incident

Respond to emergency or incident situations

- Identify, confirm and follow emergency evacuation procedures
- Coordinate and control response to emergency or incident
- Identify risks and/or hazards and communicate with signs, signals or barriers
- Select and use emergency equipment
- Take local measures to reduce impact of emergency or incident
- Continually monitor and assess emergency situation and changes in circumstances
- Communicate requests for further assistance or evacuation to emergency personnel
- Control the emergency or incident situation until formal relief is notified/received



RIICOM201D - Communicate in the Workplace

Identify, access and use work site communication systems and equipment, carry out work related communication, and complete written documentation.

<https://training.gov.au/Training/Details/RIICOM201D>

Plan and prepare for workplace communication using equipment and systems

- Access, interpret and apply communication site documentation and ensure the work activity is compliant
- Identify and access communication equipment and system components
- Establish and maintain communication with others
- Access and apply communication equipment and systems safety procedures

Communicate using communication equipment and systems

- Identify and select the most appropriate method of communication
- Use communication equipment and systems
- Acknowledge and respond to communication
- Take, confirm and pass messages on promptly to the others

- Pass communications in a clear and concise manner
- Follow safety procedures, including the passing of reports and observance of local communications and emergency procedures
- Identify and report faults in communication equipment

Carry out face-to-face routine communication

- Speak clearly and listen carefully to promote understanding
- Ask questions of the audience and confirm meaning of information
- Maintain communication processes with others to assist flow of work activities
- Use site approved signalling methods to convey information
- Participate in discussion to obtain information and clarify meaning
- Communicate cooperatively and effectively with others

Complete written documentation

- Complete written documentation clearly, concisely and on time
- Use approved documents
- Pass on written information to others



RIIERR205D - Apply Initial Response First Aid

Assess the situation, apply basic first aid and complete incident reports.

<https://training.gov.au/Training/Details/RIIERR205D>

Plan and prepare for initial response First Aid

- Access, interpret and apply First Aid documentation and ensure the work activity is compliant
- Obtain, read, interpret, clarify and confirm work requirements
- Identify and address potential risks, hazards and environmental issues and implement control measures
- Select and wear personal protective equipment appropriate for work activities
- Identify, establish and maintain communication systems with other personnel during the emergency
- Communicate and coordinate activities with others prior to, during and on completion of the work activity
- Review first aid resources and record, report and replenish shortages

Assess the situation

- Identify risks and hazards
- Minimise immediate risk and implement control measures
- Assess casualty's vital signs and physical condition

Apply First Aid

- Provide First Aid management
- Reassure casualty in a caring and calm manner and make them comfortable
- Identify, obtain and apply use of First Aid resources and equipment appropriate to the identified risks and hazard controls
- Communicate with emergency control personnel the need for First Aid/medical assistance
- Monitor and respond to casualty's condition
- Finalise management of casualty

Record and report incident

- Record details of casualty's physical condition, changes in conditions, management and response to management
- Convey details of casualty's condition and management activities to emergency services/relieving personnel
- Prepare and submit written incident reports
- Record and report use of first aid resources



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2 Day Course \$660

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